

## DEMELZA HOSPICE CARE FOR CHILDREN

### JOB DESCRIPTION

#### JOB TITLE - Transition Practitioner (Kent)

#### REPORTS TO - Family Liaison Lead

#### RESPONSIBLE FOR - Family Support/Sibling Volunteers

#### PURPOSE OF ROLE

To help young people (14 – 18 years) deal with the emotional, social and physical impact of living with a terminal condition, and prepare for the transition from children to adult services.

To develop relationships and work in partnership with external organisations.

Increase opportunities for young people and their siblings (11-16 years) to socialise a with and gain support from their peer groups.

#### KEY RESPONSIBILITIES

- Deliver direct support, social groups and events to young people living with a terminal condition and/or their siblings, in line with Family Liaison objectives and support programmes.
- To gather, collate and monitor outcomes and feedback for reporting
- To keep clear budgeting lines of service
- To recognise diversity, autonomy, mental capacity, and equity of delivery of service for young people across the organisation.
- To provide advice and information to young people and their families/carers on issues relating to transition from children to adult services in social care, education, and health services.
- To provide information about financial benefits such as personalised budgets for young people, and offer advice and information where appropriate.
- To advise families regarding organisation, external agencies and statutory services and support available.
- To participate proactively in regular monthly line management supervision and multi-disciplinary team meetings and provide support/supervision to volunteers.

#### Leadership

- To work in collaboration with statutory professionals including social service departments, healthcare, education services and voluntary organisations.
- To work within relevant national legislation relating to safeguarding, mental capacity and disability and all Demelza policies and procedures.
- To maintain awareness of and work within relevant national legislation relating to safeguarding, mental capacity and disability.

#### Governance and Education

- To participate in service monitoring, review and evaluation of the delivery of activities and support offered.
- To work within all Demelza policies and procedures and the organisation values.

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- To adopt a proactive commitment and reflective approach in continuing professional development, participate constructively in monthly line management supervision and the annual review process.

## PERSON SPECIFICATION

### Essential

- Level 2/3 certificate or diploma in youth work practice / NVQ Level 3 (or similar qualification) relevant to social care/family support
- Experience of working with young people with disabilities in an education, social or health care setting
- Experience of running groups and 1:1 support work with young people
- Awareness of the emotional, social and physical impact that a life limiting illness may have on a young person
- Proven organisational skills with ability to re-prioritise a changing workload
- Availability and willingness to work flexibly, occasionally evenings and weekends to meet the needs of the service
- Demonstrable proficiency with IT skills and record keeping
- Full UK driving licence and access to a reliable vehicle, with appropriate business insurance
- Ability to work alone and as part of a team

### Desirable

- Understanding of issues facing young people and families with a terminal condition or medical complex needs
- To have knowledge of financial benefits such as personalized budgets for young people
- Demonstrate an understanding of the issues relating to loss & bereavement

**The tasks listed in this job description are not designed to be exhaustive and may vary from time to time according to the needs of the organisation. This document will be reviewed in consultation with the post holder as the role and services provided by the organisation develop.**

**Demelza is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.**

**Employees are required to attend mandatory training as required by their role. Employees are expected to make reasonable efforts attend and engage in development training as part of their role within Demelza. Training may be delivered through a variety of on site and off site methods.**

**All employees are required to participate in staff performance reviews and supervision and to make all reasonable efforts to attend training and staff development as identified and agreed.**

**Employees must take the initiative to actively seek out training updates required for their role and for mandatory training, within training expiry time frames. Employees can find their current training records on the HR Database.**

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